Damascus Shrine Center
Facilities Use Application

This agreement is for the use of the Damascus Shrine Center, herein after called the Center, and includes by reference the Facilities Use, Policies and Regulations.

Application being made by:

_____ **Unit / Club** _____ **Noble *** _____ **Masonic / Mason**

**** Noble MUST be present during the event***

_____ **Outside Organization ****

***** A Noble MUST be present and be responsible for this event***

Function Type: _____

Function Date: _____

Hours of use: _____ **Attendees Expected:** _____

Contact Name: _____

Address _____

_____

E-Mail: _____

Phone: _____ **Fax:** _____

Billing Name _____

Billing Address _____

_____

_____

Areas Requested:

_____ **Entire Facility**

_____ **Dinning area / Small Hall & Pavilion**

_____ **Kitchen** _____ **Lounge**

_____ **Bar** _____ **Meeting Room** (Only for Lodge meetings & Education Classes)

Special Bar Requests: _____

Rental Amount: _____ (See attached form for pricing)

Responsible Noble: _____

Caterers Name _____

Caterers Address _____

_____

Caterers Phone# _____

Caterers on approved list? _____ **Yes** _____ **No**

Insurance Company _____

Approved by:

_____ **Tom V.** _____ **Jim M.**

_____ **Rich F.** _____ **William G.**

_____ **Gary B.** _____ **Terry W. Sr.**

_____ **Oscar W.**

Approval letter / Phone: _____

Recorder Approval: _____

1-06-10 Office